



**U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**  
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July 22, 2019

Via: 75479-08285734@requests.muckrock.com  
Mr. Eriq Gardner  
DEPT MR 75479  
411A Highland Ave  
Somerville, MA 02144-2516

Re: FOIA No.: 820-2019-000498

Dear Mr. Gardner:

This letter notifies you that additional information is needed from you to complete the processing your Freedom of Information Act (FOIA) request, received in this office on June 18, 2019. The 20 working days provided in the FOIA to respond to your request stop from the date of this letter until the date this office receives your written response. 5 U.S.C. § 552(6)(A)(ii)(I-II) and 29 C.F.R. § 1610.9(g).

My apologies of you not receiving our acknowledgment letter and our letter requesting additional information. I'm sending you an updated letter and will follow up by mail. To receive the requested records you must provide our office with a "Filed" stamp court complaint for consideration. Visit our website at [www.eeoc.gov](http://www.eeoc.gov), FOIA and refer to Limitations and Charge files. Also refer to our FOIA Reference Guide, XI. Summary of Exemptions, Exemption 3.

To resume processing your request as quickly as possible, you will need to submit a written response to our request for information or clarification within ten (10) business days of your receipt of this letter. When EEOC receives your response processing of your request will resume.

Thank you for your attention to this request.

Sincerely,  
*Tracy L. Smalls*

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Tracy L. Smalls  
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